



Application for alcohol caterer's permit
Permit fee \$300

To obtain an alcohol caterer's permit, applicant must currently hold a valid retail on-sale liquor license at a restaurant. All liquor laws and rules apply to both the on-sale license as well as the caterer's permit. Liquor liability and workers compensation insurance are mandatory, and the certificate showing off-premises coverage must accompany this application for the caterer's permit. Cancellation, suspension or expiration of the on-sale license invalidates the caterer's permit. You, as the licensee, are required to notify the city police chief or county sheriff (if located outside city limits) before any catered events take place in their jurisdiction. Only the licensee holding the caterer's permit shall provide food and liquor at catered events. A pre-license inspection will be conducted by this office prior to caterer's permit approval.

Office use only

License type

Expiration date

ID number

Below to be filled out by licensee

Legal entity name (as it appears with the Minnesota secretary of state)

DBA (doing business as)

Business street address

Business phone number

City state and zip code

County

Mailing address

Contact name

Contact phone number

Contact email

I certify that the above information provided by the applicant is true, complete, correct and made in good faith and agree to comply with the above paragraph's requirements and all other applicable laws in the use of the caterer's permit.

Signature of applicant

Date

Print full name of person signing

Please attach the following documents to this form:

- ☐ 1) A copy of the applicant's valid on-sale liquor license
- ☐ 2) A copy of the applicant's valid restaurant license issued by the local health department
- ☐ 3) A certificate of liquor liability insurance that states "off-premises coverage included" (no applications, binders or declarations)
- ☐ 4) \$300.00 check or money order payable to the Alcohol and Gambling Enforcement division

To avoid delays or denial of this application, all items must be completed in full or it will be returned for completion.

Make check payable to: Alcohol and Gambling Enforcement division

A \$30.00 service charge will be added to all dishonored checks. You may also be subjected to a civil penalty of \$100.00 or 100 percent of the value of the check, whichever is greater, plus interest and attorney fees.