

AG 2023-2026 Action plan

High level strategy: Dedicated Staff and Budget

Result: Resourced to implement AG direction

Activities	Timeframe	Lead	Progress notes
1. Suggest funding as part of the Governor Budget process for AG resources: a. Administrator/staff	Oct. 2023	BCA Superintendent	Complete
2. Identify needs, determine number and of nature of positions	Oct. 2023	AG/Chair	Complete
3. Write position description - define position responsibilities and skills	April 2024	BCA/HR	
4. Hire staff	July 2024	BCA/HR	

High level strategy: Increase AG system influence

Result: Leverage the system to increase the AG’s influence

Activities	Timeframe	Lead	Progress notes
1. Development new system protocol <ul style="list-style-type: none"> a. AG sub team meet to identify suggested changes b. AG sub team present to AG for approval 	January 2024	AG/Chair	
2. Active and influential membership <ul style="list-style-type: none"> a. Fill senate seat. b. Bring in experts and those responsible for implementation. c. Increased participation 	January 2024	AG/Chair	

High level strategy: Reviewing and advising Bureau

Result: Providing input/feedback on evolving BCA data policy and practices

Activities	Timeframe	Lead	Progress notes
1. As needed	TBD	BCA/MNJIS	

High level strategy: System data audit project

Result: Inventory all “in scope” data systems

Activities	Timeframe	Lead	Progress notes
1. Define project by developing charter, including what is and isn't in scope, objective of the effort, and steps	Sept 2024	BCA/MNJIS	AG subgroup reviews and AG approves
2. Identify project budget and include in Governor's budget	Oct. 2024	BCA/MNJIS	
3. Collect project proposals (RFP, Interagency contract, state contracting process)	July 2025	BCA/MNJIS	
4. Decide on contractor	Sept 2025	BCA/MNJIS	AG subgroup reviews and AG approves
5. Execute project	Oct 2025	BCA/MNJIS	AG subgroup updates and steers project. Brings decisions and updates to the AG

High level strategy: Develop system modernization roadmap

Result: Roadmap to inform the modernization of the information system

Activities	Timeframe	Lead	Progress notes
1. Develop a project plan for the system modernization roadmap project	January 2026	BCA/MNJIS	AG approves

High level strategy: Stakeholder grants to fund projects to solve problems

Result: System improvements

Activities	Timeframe	Lead	Progress notes
1. Develop RFP and grant award process timeline	January 2024	AG staff	AG approves