Minnesota Department of Public Safety
Driver and Vehicle Services Division
445 Minnesota Street
Saint Paul, MN 55101-5190

Declaration of reconstruction/special assembly

It is against Federal and State laws to tamper with or remove a vehicle identification number (VIN) plate or label. Destruction, removal, alteration, covering or defacement of the original vehicle identification number may be cause for the Department to refuse to title or register your vehicle. Reconstructed and specially assembled vehicles are subject to a motor vehicle inspection.

Side A - Cars/Trucks/Pickups/Trailers

This declaration must accompany the application to title your reconstructed or specially assembled vehicle. Original titles, manufacturer's certificates of origin and/or receipts for all major parts used in the reconstruction must accompany this declaration. Please refer to the Guide for Reconstructed Vehicles for minimum proof of ownership requirements.

Current license plate number:

Current title number:

Part	Part number/VIN of parts vehicle	Obtained from
Body Cab		
Trailer Box		
Frame Chassis		
Doors		
Fender		
Bumper		
Quarter Panel		
Decklid/truck box		
Engine		
Transmission		
Hood		
Roof		

Other changes: Describe fully any other changes such as cutting down the body or frame, changes of springs, wheels, axles, etc.

The person who made the repairs must sign this form.

Important: *Minnesota Statute 168A.30 provides that falsifying information on any required document shall be guilty of a felony.*

This serves as written confirmation to the Department of Public Safety that the vehicle to be titled meets the requirements of M.S. Chapter 169 for vehicles in its class regarding safety and acceptability to operate on public roads and highways.

Repair Shop Name/Phone

Owner's Name

X

Assembler's/Rebuilder's Signature

Side B- Motorcycles

This declaration must accompany the application to title your reconstructed or specially assembled motorcycle. Original titles, manufacturer's certificates of origin and/or receipts for all major parts used in the construction must accompany this declaration. Please refer to the Guide For Reconstructed Vehicles for minimum proof of ownership requirements. If you are doing a reconstruction that would require the removal of a vehicle identification number (VIN), such as cutting the neck piece for a custom rake, you must contact the Inspection Unit at (651) 282-2173 before beginning the reconstruction.

Current license plate number:

Current title number:

Part	Part number/VIN of parts vehicle	Obtained from
Frame		
Engine **Engine Cases** ***Note:*** *If the engine was not purchased as a complete assembly, receipts for motor parts and cases required.*		
Transmission ***Note:*** *If the transmission was not purchased as a complete assembly, receipts for transmission parts and cases are required.*		
Fork Assembly		
Front Wheel Assembly		
Rear Wheel Assembly		

Other changes: Describe fully any other changes such as cutting down the body or frame, changes of springs, wheels, axles, etc.

The person who made the repairs must sign this form.

Important: *Minnesota Statute 168A.30 provides that falsifying information on any required document shall be guilty of a felony*.

This serves as written confirmation to the Department of Public Safety that the vehicle to be titled meets the requirements of M.S. Chapter 169 for vehicles in its class regarding safety and acceptability to operate on public roads and highways.

Repair Shop Name/Phone

Owner's Name

X

Assembler's/Rebuilder's Signature

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Guide for reconstructed and specially assembled vehicles

Vehicles that have been reconstructed, or specially assembled, are subject to a motor vehicle inspection. Vehicle identification numbers ***must*** be left on all parts. If an identification number appears to have been tampered with or has been removed, a title may not be issued.

If you are doing a reconstruction that would require the removal of a vehicle identification number (such as cutting the neck piece on a motorcycle for a custom rake), you must contact the Inspection Unit ***before*** beginning the reconstruction. They will provide you with additional assistance.

Required application documents:

- **Completed application to title and/or register a motor vehicle** (PS2000).
- **Completed declaration of reconstruction** (PS2015). Please be specific about the alterations or reconstruction done to the vehicle.
- **Proof of ownership** for all major parts used in the reconstruction.
  Please note: *If minimum proof of ownership for each cab, body or frame of a car or truck; or for the frame or major components of a motorcycle cannot be provided, the vehicle is subject to bonding. A statement of facts and an affidavit of protection must* accompany *the application for title (See back of this form for minimum ownership requirements).*
- If the vehicle was inspected prior to making application, an inspection report marked “passed” and signed by the inspector who conducted the inspection, must also be submitted.

Minnesota statute 168A.15 Subd. 3 does not allow DVS to issue titles for junked vehicles. A new title will not be issued to any vehicle with a title containing the words, "junked, non-repairable, scrapped, dismantled, or destroyed."

Minnesota Statute 235F.6642 requires any branding on a title of an out-of-state vehicle to be included on all future titles used for that vehicle. For example, if an out-of-state vehicle is branded as flood damaged, that will appear on any future Minnesota title that is issued for that vehicle.

Additional information or documents may be requested after application is reviewed by central office.

Contacts:

For additional information regarding title applications, forms, registration and fees, contact Driver and Vehicle Services Division's *Public Information Center (651) 297*-2126

For information regarding vehicle inspections contact:

Motor Vehicle Inspections Unit at (651) 282-2173
or via email at dvs.motor.vehicles@state.mn.us

Minimum proof of ownership requirements

Parts	Document required
• Used truck cab • Trailer box • Used car body • Front clip, if the clip includes public identification number • Used motorcycle frame	A Certificate of Title
• Used Car/Truck Frame • Used motorcycle engine	A copy of the title (acceptable only when accompanied by bills of sales, which identify the vehicle).
• Kit Car • New Aftermarket motorcycle frame • New Aftermarket motorcycle motor or motor cases	Manufacturers Certificate of Origin
• Used Car/Truck/Trailer Frame • Used Car or Truck Body/Cab, if purchased from a Minnesota licensed parts dealer. A copy of the dealers junk report may also be required.	Original letterhead receipts (Receipts must include vehicle identification number of parts vehicle.) ***Note:*** *Dealers/Rebuilders cannot submit shop receipts from their inventory when the application for title is in the name of the dealer/assembler or rebuilder. They must provide a source receipt from the party from which the part was obtained.*
• **For Car/Truck/Trailer** Door, Fender, Quarter Panel, Bumper, Engine (call Inspection Unit for collector vehicles), Transmission, Decklid/truck box, Front Clip (If the clip includes public identification number, a title is required.), other miscellaneous parts. • **For Motorcycle** Transmission Assembly, Engine Assembly, Front Fork Assembly and Handle Bars, Front Wheel Assembly, Rear Wheel Assembly, Seat, Gas Tank, Fenders and Wiring Harness.	Original letterhead receipts (Receipts must include vehicle identification number of parts vehicle.) ***Note:*** *Dealers/Assemblers/Rebuilders cannot submit shop receipts from their inventory when the application for title is in the name of the dealer, assembler or rebuilder. They must provide a source receipt from the party from which the part was obtained.*
• Replacement Cab, Frame or Trailer Box purchased directly from manufacturer. In such situations, the invoice is from the manufacturer to dealer. We would also require a receipt from the dealer to retail customer.	Original factory invoice

Please note: *Additional information or documents may be requested after application is reviewed by central office. Under M.S. 168A.07, the department may require that the applicant obtain a surety bond to protect the State against any possible claim of ownership when minimum proof of ownership cannot be provided.*

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Minnesota Department of Public Safety
Driver and Vehicle Services
445 Minnesota Street
Saint Paul, MN 55101-5160
Phone: 651-297-2126 TTY: 651-282-6555
drive.mn.gov

Schedule of Vehicle Inspections

Schedule online at drive.mn.gov
If unable to schedule online call 651-282-2173

INSPECTIONS ARE DONE BY APPOINTMENT ONLY

You must bring all supporting documents with you at the time of the inspection.

THIS IS NOT A SAFETY INSPECTION

METRO AREA

Location	Inspection Day & Time
Brooklyn Center, 5501 Xerxes Ave N.	Monday - Friday 8 a.m - 12 p.m. & 12:30 – 4 p.m.

GREATER MINNESOTA

Location	Inspection Day & Time
Bemidji, 1606 Pine St NW	Monday - Friday 8 a.m - 12 p.m. & 12:30 – 4 p.m.
Duluth, 3273 Carlton St	Monday - Friday 8 a.m - 12 p.m. & 12:30 – 4 p.m.
Faribault, 1320 2nd Ave NW	2nd Tuesday every month 8:30 - 11:50 a.m.
Fergus Falls, 1035 Progress Drive	Monday - Friday 8 a.m - 12 p.m. & 12:30 – 4 p.m.
Long Prairie, 17792 US 71	1st & 3rd Monday every month 8:30 - 11:50 a.m.
Mankato, 2202 4th Ave, Ste 200	Monday - Friday 8 a.m - 12 p.m. & 12:30 – 4 p.m.
Marshall, 750 W College Drive	Monday - Friday 8 a.m - 12 p.m. & 12:30 – 4 p.m.
Rochester, 1304 Valleyhigh Drive NW, Ste A	Monday - Friday 8 a.m - 12 p.m. & 12:30 – 4 p.m.
St. Cloud, 3043 36th Ave SE	Monday - Friday 8 a.m - 12 p.m. & 12:30 – 4 p.m.