



Certificate of translation form

Minnesota Rules, Chapter 7410.0400, Subp. 5, requires that all documents submitted to the Minnesota Department of Public Safety (DPS) written in a language other than English must be accompanied by a translation of that document into English.

- Have your document translated by an approved person or agency listed below, or a qualified and competent non-professional.
- Have them complete this form of certification to accompany the translation. This form must be completed and returned in English.
- All translated versions of this form in any language are for reference only.

Description of the translated document (original document and translated document must accompany this form)

Subject of the document (Last name, first name, middle name)

Subject's date of birth (mm/dd/yyyy)

The translator must certify all the following:

The above-named document is accompanied by a full English translation.

The translation of the above-named document is true and accurate. (Accurate means that all the words on the presented document have been correctly translated.)

The Translator is not related by blood or marriage to the subject of the document.

I certify that I am one of the following (choose one):

accredited by the American Translators Association;

recognized by the Minnesota Translation Laboratory;

certified by a court of competent jurisdiction;

approved by an embassy or consulate of the United States, or diplomatic or consular official of a foreign country that is assigned or accredited to the United States;

affiliated with or approved by the United States Citizenship and Immigration Services or a government jurisdiction within the United States;

a vendor listed to provide translation service for the state of Minnesota (list available at drive.mn.gov);

an attorney licensed to practice in the United States, or affiliated with that attorney; or

a qualified non-professional, competent to translate from _____ into English.

I understand that if any part of the translation is intentionally false, I will be subject to penalty.

Translator's Full Name (Print first, middle, and last name)

X

Translator's signature

Translator's phone

Translator's address

Translator's email

Tennessen Notice:

What is the purpose of supplying additional information?

Driver and Vehicle Services (DVS) collects the requested information for identification purposes to issue identification cards, permits, and driver's licenses when a document is presented in a language other than English, as required by Minnesota Rules, Chapter 7410.0400, Subp. 5.

Am I required to provide this information?

No. You are not required to provide this information.

What will happen if I do not provide this information?

You can refuse; however, DVS cannot accept documents in a language other than English without an acceptable translation according to Minnesota Rules, Chapter 7410.0400, Subp. 5.

Who will have access to the requested information?

DVS may disclose personal information when it relates to the operation or use of a vehicle or to public safety. The use of personal information relates to public safety if it concerns the physical safety or security of drivers, vehicles, pedestrians, or property. The personal information provided for the applicant to obtain a restricted license for farm work is classified by 18 United States Code, section 2721, Minnesota Statutes, section 171.12, and the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13, and is subject to the disclosure in accordance with these laws.