



MEETING MINUTES

Name:	Motor Vehicle Registration Compliance Working Group		
Meeting Date:	November 20, 2024	Organizer:	Greg Loper, DVS
Meeting Time:	9:00 – 11:00 am	Location:	WebEx ; Town Square Skyway Medium Conference Room

Purpose of the Meeting

The purpose of the meeting is for the Motor Vehicle Registration Compliance Working Group to discuss the evaluation criteria and prioritize collection methods to be recommended to the legislature.

Attendance at Meeting

Invited:	Position:	✓	Invited:	Position:	✓
Greg Loper	Vehicle Services Program Director, DVS		Sarah Bronson	Assistant Commissioner for Individual Taxes, MN Dept. of Revenue	
Alissa Jones	Associate Director of Operations, Wilder Research		Stephanie Nelson- Dusek	Scientific Research Writer, Wilder Research	
Jacqueline Zhang	Research Assistant, Wilder Research		Sara Westly	Director, Collection Division, MN Dept. of Revenue	
Dan O'Rourke	Supervisor, Individual Income Tax and Withholding, MN Dept. of Revenue		Diane Nelmark	Revenue Tax Collection Officer, MN Dept. of Revenue	
Dan Spangenberg	Revenue Tax Supervisor, MN Dept. of Revenue		Mike Wakefield	State Program Administrator Coordinator, MN Dept. of Revenue	
Jason Bartell	Capt., MN State Patrol		Margaret Donahoe	Exec. Dir., MN Transportation Alliance (MTA)	



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Frank Douma	Director of State & Local Policy and Outreach, Institute for Urban and Regional Infrastructure Finance [representing Center for Transportation Studies, Univ. of MN]		Wayne Johnson	Commissioner, Otter Tail County [representing Assoc. of MN Counties]	
Josh Knatterud-Hubinger	Chief Financial Officer, MN Dept. of Transportation (MnDOT)		Scott Lambert	Pres., MN Automobile Dealers Assoc. (MADA)	
Joe Leko	Sheriff, Dakota County Sheriff/MN Sherrif's Assoc.		Jeff Lenarz	Pres., MN Deputy Registrars Assoc. (MDRA)	
Ken Mohr	VP of Operations, Automobile Assoc. of America (AAA)		John Mulder	City Administrator, City of Hermantown [representing League of MN Cities]	
Jared O'Reilly	Board of Directors, MN Deputy Registrar Business Owners Assoc. (DRBOA)		Brian Peters	Exec. Dir., MN Police and Peace Officers Assoc.	
Jeff Potts	Exec. Dir., MN Chiefs of Police Assoc.		Wendy Spry	Tribal Liaison, MN DOC	

Meeting Agenda		
Subject:	Owner:	Notes:
Welcome	Greg Loper	
Review and approve Oct. 16, 2024 meeting minutes	Greg Loper	
Update on Action Items	Greg Loper	
Review report timeline	Wilder Research	
Summary of environmental scan	Wilder Research	
Define evaluation criteria	Wilder Research	
Review and prioritize collection methods	Wilder Research	



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Assign action items for next meeting	Greg Loper	
Review of future working group activities	Greg Loper	

Action Items Assigned

Date Assigned:	Nov. 20, 2024		
Assigned Owner:	Due Date:	Assigned Action Item:	
Working group members	11/25/2024	Evaluate proposed methods with each criteria on the online form	

Meeting Minutes

Nov. 20, 2024

Working Group Attendees:

- Greg Loper, Wayne Johnson, Jason Bartell, Jeff Potts, Jeff Lenarz, John Mulder, Michael Wakefield, Jared O'Reilly, Scott Lambert, Wendy Spry, Sara Westly, Diane Nelmark, Sarah Bronson, Josh Knatterud-Hubinger, Dan Spangenberg

Guests:

- Liz Lauder, Ellen McDaniel, Zach Meinerts, Rep. Kelly Moller, Frankie Benson

Wilder Research Attendees:

- Alissa Jones, Stephanie Nelson-Dusek, Jacqueline Zhang

Welcome:

- Greg welcomed the group and started the meeting at 9:03am
- Greg thanked the Wilder Research (WR) team
- WR team introduced themselves

Update on Action Items:

- Add the WebEx link to the agenda and meeting minutes- completed by Liz

Review and approve Oct. 16, 2024 meeting minutes:

- There were no requested changes to the minutes.
- Minutes were accepted as presented.

See PowerPoint slides presented by Wilder Research for additional context.

Review of report timeline:

- WR asked working group members to review report draft between 12/16/2024 and 12/20/2024 via Google Docs

Summary of environmental scan:



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- WR provided a summary of new methods identified in the environmental scan for consideration

Define evaluation criteria:

- **Effectiveness:** Higher rates of timely vehicle registration compliance
- **Administrative Efficiency:** Does not increase administrative burden (resources), require excessive new infrastructure, and provides an equal or positive return on investment
- **Equity:** Fair, just, and accessible to all- ensuring no specific group is disproportionately impacted
- **Burden on Motor Vehicle Owners:** Easy steps or processes that minimize time and financial impacts on vehicle owners
- **Substantial Elimination of Vehicle Registration Enforcement through Traffic Stops:** Substantial reduction or elimination in the need for traffic stops by law enforcement officers as a means of enforcing vehicle registration compliance by identifying other administrative approaches

Review and prioritize methods:

- WR presented an overview of methods in five buckets: compliance methods, collection methods, penalties, process improvement, and education. WR presented ratings for each method from interviews and surveys. Working Group members discussed the advantages and disadvantages of each method listed below:
 - Compliance methods
 - People reporting a vehicle driving with expired tabs
 - Automatic License plate readers
 - EVR or other RFID systems (electronic tabs)
 - Compare vehicle insurance database to registered vehicles
 - Examine newly issued drivers licenses for people who have moved to Minnesota from out-of-state; cross check for vehicle registration
 - Search large parking lots for vehicles registered in other states
 - Collection methods
 - Alignment with individual income taxes
 - Revenue recapture
 - Supplemental revenue capture with road use charging or mileage-based user fees
 - Penalties
 - Shift to civil penalties rather than criminal penalties
 - Late renewal fees
 - Current registration required for benefits
 - Establish a time limit to the penalty
 - Process improvement
 - Expansion and process improvement for renewal
 - Retention of license plates by owner following a change of vehicle ownership
 - Send renewal notices by mail with follow-up notices
 - Allow online renewal and in-person tab pickup at deputy registrar offices
 - Eliminate the convenience fee for renewing online with a credit/debit card
 - Allow auto-renewal with a credit/debit card



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- Resources for people who can't afford to renew tabs
- Education methods
 - Social media education, broad media campaign, targeted campaign at DVS touchpoints, law enforcement providing education at traffic stops

Assign action items

- WR asked Working Group members to participate in a homework assignment. Assignment will ask members to give a score to each method based on criteria and to determine if they would like to recommend it to the legislature

WR emphasized that qualitative data will also be encapsulated in the report and that Working Group members will have opportunity to give feedback on report

Greg asked members to look out for additional information & follow-ups

Greg thanked all working group members for their participation and ended the meeting at 10:59am

Previous Action Items Assigned

Date Assigned: Oct. 16, 2024

✓	Assigned Owner:	Due Date:	Completed Date:	Assigned Action Item:
✓	Liz Lauder	Nov. 20, 2024	Nov. 7, 2024	Include DVS website link for this working group in: • meeting minutes, and • agenda for next meeting