

FIRE SERVICE ADVISORY COMMITTEE

Meeting Minutes

June 5, 2024

10:00 a.m. – 2:00 p.m.

Meeting Location: Elk River Fire Department
13073 Orono Pkwy NW
Elk River, MN 55330

P	Aaron Cocking <i>Vice Chair</i> Insurance Federation of MN	P	Don Smiley MN State Fire Chief's Assoc. (MSFCA)
P	Kip LaMotte Fire Marshals Assoc. of MN / International Assoc. of Arson Investigators-MN Chapter	P	Scott Vadnais MN Professional Firefighters Assoc. (MPFF)
P	Pete Johnson MN Professional Fire Fighters Assoc. (MPFF)	A	Dave Yurczyk MN State Fire Department Assoc. (MSFDA)
P	Mark Windschitl League of MN Cities	A	Jim McCoy MN State Fire Chief's Assoc. (MSFCA)
P	Tim Meehl League of MN Cities	P	Ed Hoffman <i>Chair</i> MN State Fire Department Assoc. (MSFDA)
P	Jim Fisher MN Assoc. of Townships	P	John Cunningham Commissioner Designee

Guests: Allison Marcus (MBFTE), Steve Flaherty (MBFTE) Ross Hoernermann (MBFTE), Peter Knaeble (MN Task Force One), Daniel Krier (SFM), Amanda Swenson (SFMD), Sonya Borgeson-Bethke (SFMD), Brian Whitmore (MN IAAI), Erik Jonassen (MN TF2), Rob Morehouse (MN TF2), Taylor Schenk (DNR), Patrick Farrens (MN IAAI), Glen Jenkins (SPFD), Shaun White (MN TF1), Michael Aspnes (MART), Ben Sorenson (MN IAAI), Craig Benz (State Patrol/MART)

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Call to order at 10:18 a.m. – Chair Ed Hoffman

- Agenda
 - Mark Windschitl motioned to approve the agenda, Jim Fisher second the motion, motion approved to accept the agenda as written by roll call
- Minutes approval from March 6, 2024
 - Aaron Cocking motioned to approve the Minutes from March 6, 2024, Kip LaMotte second the motion, motion approved to accept the minutes as written by roll call

New Business

- Extending 1-time funding –Ed Hoffman, Chair
 - Some 1-time awards haven't been used yet (TF2)
 - Recommendations from FSAC go to Commissioner's office, those recommendations that have been awarded go to Fiscal
 - Accounts set up to end June 2025 because award letters do not have a deadline
 - Suggestion to add deadlines to awards
 - Spending should match to State Fiscal year to streamline things
 - Motion to have TF2 funds of \$903,951 be available through June 2025 (Vadnais/ 2nd Windschitl)
 - Motion tabled until later in the meeting
 - Suggestion to create a checklist of requirements in order to be eligible for, and accept funds from FSAC
 - Marshal Krier suggested the new DPS Grants Manager and incoming Business Manager can work on this checklist for grants
- Conflict of Interest Policy – Ed Hoffman, Chair
 - Conflict of Interest Policy was corrected from last meeting and approved
 - Conflict of Interests forms need to be signed and completed before voting on presentations
 - COI forms need to be filled out each year presentations are heard
- Presentations
 - State Fire Marshal Division –Dan Krier, SFM
 - Requesting total of \$680,000
 - Service Planning Grant Program - \$90,000

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- Pine City Township \$50,000
 - Long Lake- Wayzata \$40,000
 - Fire Investigations Training Program - \$75,000
 - HazMat Response Teams Equipment \$365,000
 - Equipment replacement - \$225,000
 - Warranty and Software updates to GEMINI units - \$105,000
 - New air particulate monitoring equipment - \$35,000
 - MART- \$150,000
- MBFTE- Steve Flaherty, Executive Director
 - Requesting \$3,000,000
 - \$8.5 million annual need
 - Base budget \$5.5 million
 - NFPA program \$2 million
 - \$260/FF reimbursement \$5.1 million/year
 - Live burn, Leadership, Instructor, Officer, FAO \$454,000
 - Operations budget & Vector Solutions \$638,000
- MBFTE & DNR- Taylor Schenk
 - Requesting \$295,580
 - 5 courses - \$170,000
 - 2 L-380, 2, L-381, 1 L-481
 - Facility Lease - \$24,100
 - Lodging - \$74,660
 - Lunch - \$13,140
 - Breaks - \$4,680
- Task Force One – Pete Knaeble
 - Requesting \$1,800,000
 - Unfunded portion of last year’s request
 - 5 sets of initial assets replacement request
 - Asking for asset set 4 and 5
 - \$800,000 each
 - Asking for \$900,000 to account for inflation
- Task Force Two—Rob Morehouse
 - Requesting \$1,078,316
 - Two US&R response packages

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- Package prices would include \$721,684 from 2024 FSAC award
- MN IAAI – Brian Whitemore \$49,000
 - Education Programs
 - Expert Witness Testimony Program \$17,000
 - Evidence Collection Technician Program \$17,000
 - Burn to Learn Program \$15,000
- Base Budget Request Process—Ed Hoffman, Chair
 - Question of what the FSAC role is in base budget requests
 - Legislature decides base budgets for monies coming out of FSA
 - FSAC can influence legislature with stakeholder input
 - Base budget presentations in August, then FSAC can provide recommendations, and feedback to SFMD, Commissioner’s office and the Governor
- FSA balance - State Fire Marshal Dan Krier
 - No Exact numbers
 - FY22 \$17.6 million
 - FY23 \$20.1 million
 - FY24 approximately 20% increase

Public Comment

- Pete Knaeble: Question regarding base budget presentation
 - Will work with DPS and SFMD to be part of their presentation

Old Business

- One time Funding request status—Ed Hoffman
 - Scott Vadnais amends motion to extend 1-time Funding until June 2025, update letter and send to Commissioner’s office, Mark Winschitl seconds
 - Motion carries
- Service Planning Scoring Committee Direction—Ed Hoffman, Chair
 - Question on whether the Service Planning Committee is meeting the needs of the fire service
 - Lack of applications
 - Grants will continue
 - In the future there will be more need and opportunity for departments to work together

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- FSAC will continue to fund while partnering with SFMD

Adjourn Meeting

- Motion to adjourn meeting by Scott Vadnais, second by Mark Windschitl
 - Meeting adjourned 1:14pm