

Minnesota State Advisory Council on Missing and Murdered Indigenous Relatives (MMIR)

Charter MN Department of Public Safety, Office of Justice Programs

2025

Official Designation: Missing and Murdered Indigenous Relatives (MMIR) Advisory Council of the Minnesota Department of Public Safety (DPS), Office of Missing and Murdered and Indigenous Relatives Office within the Office of Justice Programs.

Authority: The State Advisory Council on Missing and Murdered Indigenous Relatives is in accordance with mandates provide in the 2020 Missing and Murdered Indigenous Relatives Taskforce Report.

Objectives and Scope of Activities: The MMIR Advisory Council will advise, consult with, and make recommendations to the MMIR Office (DPS), the Commissioner of the Department of Public Safety (DPS), and Tribal Relations Director (DPS), to increase awareness of MMIR issues, specific MMIR cases, and to provide overall community and stakeholder perspective to the MMIR Office (DPS).

The MMIR Advisory Council will include members who have lived experienced as impacted family members of MMIR, system partners with experience related to addressing identified risk factors of MMIR, system partners that represent a law enforcement agency, system partners with insight into the death investigation process, victim service providers or advocates, representatives from community based organizations that serve Indigenous people and other relevant groups that may advise the Director and MMIR staff that supports the shared vision to address the crisis of MMIR in Minnesota. The 2020 Missing and Murdered Indigenous Relatives Taskforce Report, subsequent research and strategic planning material, will provide a background for the work of the council.

Description of Duties: The MMIR Advisory Council may, on the basis of information pertinent to MMIR in Minnesota, advise, consult with, and make recommendations to the Director of the MMIR Office, DPS Tribal Relations Director and Commissioner of the Department of Public Safety. The MMIR Advisory Council shall provide input on strategic planning, assist in prioritization of mandates, advise on community training needs, participate in awareness events as available, serve as panel members for training opportunities and support community events as available.

The MMIR Advisory Council may provide community perspective regarding social issues related to MMIR and provide insight about gaps in systems to in addressing the MMIR crisis in Minnesota. The MMIR Advisory Council may appoint subcommittees in order to collaborate on specific areas in order to effectively focus on a topic related to the work done in the MMIR Office (DPS).

Agency or Official to Whom the Committee Reports: The MMIR Advisory Council will report to the MMIR Office (DPS), Director and staff. Minutes from meetings will be kept and any official statements from the MMIR Advisory Council will be provided to the MMIR Office (DPS).

Support: Management, coordination and support for the MMIR Advisory Council will be provided by the MMIR Office (DPS) staff designated by the MMIR Director.

Compensation: The MMIR Advisory Council and the following will be compensated: \$55 per diem for each meeting day, plus mileage and hotel expense as needed to attend council meetings. Participation in training events, panel discussions and community events shall be considered voluntary.

Designated Officer: The assigned MMIR Office staff (DPS) will prepare and approve all meeting agendas with the appointed chair and/or co-chair, attend all council and subcommittee meetings, adjourn any

meeting, keep minutes, organize reimbursement forms for council members and appoint a council member to chair meetings.

Frequency of Meetings: The meetings shall be open to the public except as determined by the Director of the MMIR Office (DPS). Notice of all meetings and minutes shall be given to the public on the DPS Office of Justice Programs, MMIR Office (DPS) webpage. In the event a portion of the meeting is closed to the public, a report will be prepared which shall contain the function, dates, and summary of recommendations. The MMIR Advisory Council will meet monthly, with virtual options provided. Any requests to present to the MMIR Advisory Council can be made by emailing the MMIR Office general inbox at MMIR.DPS@state.mn.us

Termination: The charter for the MMIR Advisory Council will be reviewed and revised as needed by June 30th every two years.

Membership and Designation: The MMIR Advisory Council shall consist of representatives from MMIR impacted family members (4) a representative from a law enforcement agency (2) representatives from an organization that serves those Indigenous relatives impacted by violence (2), a representative with experience related to the death investigation process (1) a representative with experience working within the child-welfare system (1) representatives with experience supporting impacted families as victim services, advocates or healing responses (2) a representative with experience serving survivors of human trafficking (1) a representative with experience working with or a member of the LGBTQ2S+ community (1) a representative with experience working with Indigenous relatives who are unsheltered (1) a representative with experience working with relatives experiencing addiction (1) a representative with experience working with relatives impacted by the criminal justice system (1) and other representatives with experience relevant to addressing the MMIR crisis identified by the Director (3). Appointed council membership shall not exceed twenty members. All members shall be appointed by the MMIR Director after completing the application process.

A quorum for the conduct of business by the full MMIR Advisory Council will consist of a majority or currently appointed voting members. MMIR Office Staff members will attend but shall be considered non-voting members.

Standing invitations shall include the Tribal Relations Director, representatives from the Bureau of Indian Affairs- Missing and Murdered Unit, and other state and federal partners vested in collaboration with the MMIR Office (DPS) as outlined in Minnesota Statute 299A.85.

A chair and co-chair shall be appointed by the MMIR Office Director (DPS). At least one chair position shall be held by an MMIR impacted family member. The term of office of the chair(s) shall be two years unless otherwise indicated by the MMIR Office (DPS) Director.

Members of the Board will conduct themselves in a respectful manner to other members of the Board. They will not publicly or privately ridicule anyone. A member may be removed by the appointing authority at any time as determined by MMIR Office Director.

Attendance: In the event a member has two unexcused absences for MMIR Advisory Council or Subcommittee meetings in a twelve-month period, the Chair or MMIR Office Staff shall contact the member to inquire as to that members' ability to continue to serve on the Council. Members who are absent more than four times in a years' time shall forfeit their membership status based on attendance.

Subcommittee: Subcommittees may be established by the MMIR Advisory Council with approval of the MMIR Office Director (DPS). The advice/recommendations of a subcommittee must be reviewed and presented to the MMIR Office (DPS) Director by the MMIR Advisory Council. Meetings of the subcommittee will be provided in person and virtually.

Recordkeeping: Meetings of the MMIR Advisory Council and its subcommittees will be provided consistently and approved by the council then posted on the OJP Office of MMIR (DPS) webpage for public inspection.

Approved: Interim Executive Director Kim Babine, of the Office of Justice Programs (DPS)

Interim Director Ana Negrete, of the Missing and Murdered Indigenous Relatives Office (DPS)

